◈ Information Management

The TaiwanICDF has established a wide variety of information management applications in recent years such as a website database, accounts supervision, document and file management, international human resource training, banking and finance management, human resource management, overseas mission information management, and asset and library book management. The Fund also stresses the safety and maintenance of these information systems, hoping to create an efficient knowledge management platform.

In 2004, the TaiwanICDF's information management work focused on three areas:

Boosting Computer Ability Among Overseas Mission Members

In 2004, the TaiwanICDF exerted considerable effort creating information systems for overseas missions. In early July, mission leaders and specialists returned to Taiwan to participate in a management-training program. At that time, they were also trained in using the new information systems. In addition, overseas mission program management systems were amended to make them more comprehensive.

The system was completed at the end of the year, with formal use slated for the beginning of 2005. The new systems enable more effective project, fiscal, asset, procurement, and personnel management. In the foreseeable future, the implementation of the new information systems will facilitate real-time data exchanges, boosting the management and execution of projects carried out by the missions.

Boosting Information Safety Awareness

As use of the Internet becomes more prevalent throughout the world, IT security is a topic that has become increasingly important. With hackers becoming more of a threat to systems, firewalls are no longer sufficient to ensure safety. Everyone has a responsibility in the effort to ensure information safety. To meet this challenge head-on, the TaiwanICDF continues to strengthen its information systems from a technical standpoint and has set clear guidelines on ways to utilize these systems. Its goal is a risk-free information network.

Creation of File Retrieval System

Advances in IT have enabled the transfer of paper documents into digital images for storage in computer systems. This process not only facilitates access to these documents but also reduces rental costs associated with having to store large amounts of paperwork. Document management systems save space and strengthen archiving and information management capacities.

The establishment of a knowledge management platform promotes better access to information throughout the organization and raises the overall competitiveness of the Fund. To expand intellectual property protection, the TaiwanICDF has also completed a preliminarily systems design that protects the Fund's information assets against attacks from hackers.

Information Safety System Structure